



**Appleton Public Library
Operations Clerk Sub (Custodian)**

The City of Appleton is currently accepting applications for an Operations Clerk Sub (Custodian). This is a non-benefited manual labor position responsible for providing cleaning and custodial services for the library. Primary duties include maintaining clean and sanitary conditions throughout the library, and providing support services for library staff. Work is performed under the supervision of the Business Manager and is subject to inspections to ensure proper job performance. This position will average 10-15 hours per week working weekends (Saturdays year-round and Sunday's during the school year) and at least one evening a week. This position requires prior customer service and janitorial experience or an equivalent combination of experience and training. Regular attendance is required. The starting wage rate is \$13.70/hour, depending on qualifications and experience. If you are interested in applying for this position, please complete an on-line application at www.appleton.org no later than Sunday, June 14, 2020. Resumes without an application will not be considered.

City of Appleton
Human Resources Department/6th Floor
100 N. Appleton Street
Appleton, WI 54911

Phone: 920-832-6458
Email: humanresources@appleton.org

Equal Opportunity Employer